

cms Follow up 6 June
SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM
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UNCLASSIFIED CONFIDENTIAL

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1			
2	4E-38 Headquarters		
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

Vince:

This copy of the State Departments Records Classification Handbook contains only the support subjects. My other copy is now circulating in DDP; it includes all subjects and is about two inches thick. You may see it later if you wish.

I have arranged for Don Simon, Chief Records Management Division State Department to tell us about their new system at our next Records Officers Meeting on 11 June 10 a.m. in Room 1E-78.

May I have this handbook by 4 June, please.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

Room 604 1016 16th St.
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